

**CALL TO ORDER & ROLL CALL**

Mayor Roscoe called the Regular Meeting of the Fife City Council to order at 7:00 p.m.

**Present:** Mayor Roscoe, Deputy Mayor Yambe, and Councilmembers Curtis, Fagundes, Hulcey, McClellan and Wolfrom.

**Staff Present:** City Manager Kim, Assistant City Attorney Amann, Assistant Public Works Director Worley, Finance Director Luat, Community Development Director Friddle, Parks, Recreation and Aquatics Director Jendrick, Assistant Police Chief Woods, Executive Assistant Rota and City Clerk Woods.

**PLEDGE OF ALLEGIANCE**

Deputy Mayor Yambe led the pledge of allegiance.

**CHANGES, ADDITIONS & DELETIONS**

With no objection from Council, City Manager Kim moved Resolution No. 1813 to the first item in Resolutions and moved Resolution Nos. 1811 and 1812 to the Consent Agenda.

**CITIZEN COMMENTS**

Shawn Randhawa, business owner, commented on extended stays at local motels and compliance issues with the motels.

Keiko Loudy, Fife resident, express concern with and asked for assistance with the flooding of her property due to water run-off from the creek near Dacca Park.

**CONSENT AGENDA**

City Clerk Woods presented the following items for consideration on the Consent Agenda:

- a. Approval of Payroll Vouchers** as reviewed by the Voucher Committee: January 10, 2018 Payroll and Benefits in the amount of \$548,363.75
- b. Approval of Claims Vouchers** as reviewed by the Voucher Committee: Checks numbers 106521 through 106692 in the amount of \$1,376,666.46
- c. Adoption of Resolution No. 1811** – Fixing the Time and Place for Hearing on Petition to Vacate a Certain Portion of Port of Tacoma Road Abutting Tax Parcel No. 7085000182
- d. Adoption of Resolution No. 1812** – Fixing the Time and Place for Hearing on Petition to Vacate a Certain Portion of 76<sup>th</sup> Street East Abutting Tax Parcel Nos. 0420082071, 0420082097, 0420082098

*Councilmember Hulcey moved to approve the Consent Agenda as presented. Councilmember Wolfrom seconded and motion carried unanimously.*

## **PRESENTATIONS & PROCLAMATIONS**

### **2018 Planning Commission Work Plan**

Senior Planner Larson presented on the Planning Commission Work Plan that reflected City Council priorities, available resources and emerging issues.

The Planning Commission's work plan included:

- Various Code Amendments;
- Sign Code Update;
- Comprehensive Plan Amendments;
- City Center Planned Action EIS;
- Zoning and Future Land Use Map Update;
- Wireless Communication Facilities; and
- Permitted Use Table.

Other items the Community Development Department are responsible for and included in the plan were:

- Shoreline Master Program Periodic Review;
- Buildable Land Report;
- Sound Transit 3 Coordination;
- City Center;
- 167 Coordination; and
- Permitting.

### **2018 Parks and Recreation Advisory Board Work Plan**

Parks Maintenance Manager Cantlin presented on the Parks and Recreation Advisory Board Work Plan.

The proposed work plan included:

- Providing support and organization of the 2018 Parks Appreciation Day and Arbor Day event;
- Performing a lead role in the planning of the parade organization for the 2018 Fife Harvest Festival;
- Formulating a Sub Committee to assist staff with the planning of ribbon cutting ceremony for the opening of Brookville Gardens Community Park;
- Organizing and conducting a Fitness/Wellness event centered around a 5K Run involving the cities of Milton and Edgewood;
- Conducting the annual process to nominate and select individuals to be added to the Fife Memorial Fountain;
- Participating in an annual joint Park Board meeting with Edgewood and Milton;
- Continuing work with the Sub Committee to finalize design and construction for the new Fife Memorial Monument to be placed in Fountain Memorial Park; and
- Assisting with the Wapato and Wedge Park Trail Plans.

### **2018 Tree Advisory Board Work Plan**

Parks Maintenance Manager Cantlin presented on the proposed Tree Advisory Work Plan.

The work plan included:

- Providing support and organization for the 2018 Arbor Day event;
- Assisting with completion and submittal of the 2018 Tree City USA Application;
- Assisting with the development of an annual Urban Forestry work program based on recommendations from the completed Urban Forestry Management Plan;
- Working with staff to complete a Tree Canopy Assessment within the city limits utilizing the “I-Tree Canopy” software program available from the U.S. Department of Agriculture; and
- Working toward completion of the “Tree Board University” program for at least 50% of Tree Board members.

Councilmember Hulcey recommended a tree canopy assessment be included in the new assessment.

### **2018 Fife Public Arts Commission Work Plan**

Arts Commissioner Lisa Daniel presented on the Arts Commission proposed work plan.

The plan included:

- Hosting two Artist Lectures;
- Supporting the Fife Historical Society’s Annual Car Show;
- Working with Fife Lion’s Club, Fife High School and Fife Parks, Recreation and Aquatics Department to prepare Centennial Park for a Daffodil Art Piece;
- Refining collateral pieces marketing the works of the Fife Public Arts Commission;
- Maintaining and improving current pieces of Public Art Work as needed; and
- Working with the Puyallup Tribe to produce a Tribal art piece and/or recruit a Tribal member for the Arts Commission.

Ms. Daniel also reviewed the unfunded actions on the work plan:

- Online training;
- Participate in an Arts Commission Retreat;
- Provide support for interior Fife Aquatics Center murals; and
- Provide support for the Fountain Memorial Monument Sign.

Council gave input and support to the Commission and the recruitment process of members.

### **COMMITTEE REPORTS/COUNCIL DELEGATE**

Councilmembers reported on meetings and activities with: the Parks and Recreation Board, Pierce County Regional Council, Council Retreat, Korean American Day, Martin Luther King Day, Association of Washington Cities Lobby Day, Association of Washington Cities Education Advisory Board, Voucher Review Committee, Legislative Sessions, Freight Mobility Strategic Investment Board, and the Fife Historical Society Board.

## **RESOLUTIONS**

### **Resolution No. 1813 – Authorize Design Services Contract with Parametrix, Inc. for Sewer Improvements**

Public Works Director Blount introduced Joel Linke from Parametrix. Mr. Linke presented on the telemetry and SCADA systems that help with remote monitoring of pump stations. He explained the work that will be done at the various pump stations.

*Councilmember Curtis moved to adopt Resolution No. 1813 authorizing the City Manager to sign a professional services contract with Parametrix, Inc. for sewer improvements. Councilmember Wolfrom seconded and motion carried (6-0.) (Councilmember Hulcey left the room before the vote and was not present to vote.)*

### **Resolution No. 1809 – Authorize Supplement No. 18 to Berger ABAM Contract for Port of Tacoma Road Interchange**

Assistant Public Works Director Worley presented on the supplement with Berger ABAM that adds support for Construction Administration and Inspection along with Design Construction Support Services.

*Councilmember Hulcey moved to approve Resolution No. 1809 authorizing the City Manager to execute Supplemental Agreement Number 18 with Berger ABAM for the Construction Administration and Inspection plus Design Construction Support Services for the Port of Tacoma Road Interchange Improvement Project #110 (Phase 1). Deputy Mayor Yambe seconded and motion carried unanimously.*

### **Resolution No. 1815 – Authorizing a Letter of Understanding for Project Administration with WSDOT for I-5/Port of Tacoma Road Interchange Improvement Project #110**

Assistant Public Works Director Worley presented on the agreement with the Washington State Department of Transportation (WSDOT) for the I-5/Port of Tacoma Road Interchange Improvement Project. WSDOT is responsible for overseeing the project on the City's behalf. The agreement outlines the responsibilities of WSDOT and City staff for the preliminary engineering, right-of-way acquisition and construction engineering services related to the project.

*Councilmember Hulcey moved to approve Resolution No. 1815 authorizing the City Manager to execute the WSDOT Letter of Understanding for Project Administration as it relates to the I-5/Port of Tacoma Road Interchange Improvements Project #110. Councilmember Curtis seconded and motion carried unanimously.*

### **Resolution No. 1810 – Authorize Agreement with KPG for Construction Administration of the SR99 – Pedestrian & Stormwater Improvement Project #112**

Assistant Public Works Director Worley presented on the construction administration contract with KPG for the SR 99 Pedestrian and Stormwater Improvement project. The scope of work included: design support, project management, documentation control, inspection, coordination of material testing, public involvement, and contract administration.

*Councilmember Hulcey moved to adopt Resolution No. 1810 authorizing the City Manager to execute a contract with KPG in the amount of \$1,010,569.00 for the SR99 Pedestrian and Stormwater Improvement Project #112. Councilmember Wolfrom seconded and motion carried unanimously.*

**Resolution No. 1814 – Authorizing a Letter of Understanding for Project Administration (LOUPA) with WSDOT for SR 99 Project #112**

Assistant Public Works Director Worley presented on the LOUPA with WSDOT for the SR 99 Pedestrian and Stormwater Project. WSDOT is responsible for overseeing the project on the City's behalf. The agreement outlines the responsibilities of WSDOT and City staff for the preliminary engineering, right-of-way acquisition and construction engineering services related to the project.

*Councilmember Hulcey moved to approve Resolution No. 1814 authorizing the City Manager to execute the WSDOT Letter of Understanding for Project Administration as it relates to the SR 99 Pedestrian and Stormwater Project #112. Councilmember Wolfrom seconded and motion carried unanimously.*

**Resolution No. 1816 – Authorizing a Letter of Understanding for Project Administration (LOUPA) with WSDOT for Pacific Highway Preservation Project #115**

Assistant Public Works Director Worley presented on the LOUPA with WSDOT for the Pacific Highway Preservation Project. WSDOT is responsible for overseeing the project on the City's behalf. The agreement outlines the responsibilities of WSDOT and City staff for the preliminary engineering, right-of-way acquisition and construction engineering services related to the project.

*Councilmember Wolfrom moved to approve Resolution No. 1816 authorizing the City Manager to execute the WSDOT Letter of Understanding for Project Administration as it relates to the Pacific Highway Preservation Project #115. Councilmember Hulcey seconded and motion carried unanimously.*

**Resolution No. 1817 – Intent to Reimburse Expenditures for Various City Projects**

Finance Director Luat presented on the resolution regarding the upcoming bond sales. Ms. Luat explained that the City intends to finance all or a portion of the costs of Brookville Gardens and 66<sup>th</sup> Street LID project totaling a maximum amount of \$3,000,0000.

*Councilmember Curtis moved to adopt Resolution No. 1817. Councilmember Fagundes seconded and motion carried unanimously.*

**CITY MANAGER REPORT**

City Manager Kim reported on:

- The SR 99 and 54<sup>th</sup> Avenue projects upcoming advertisements;
- CDBG funding;
- Community Garden plots;

- Hoopin' 4 Heros event;
- Polar Plunge;
- Association of Washington Cities (AWC) student scholarship opportunity;
- Lions Club annual ham dinner at Fife High School; and
- Upcoming AWC Action Days.

**CITIZEN COMMENTS**

Mizu Sugimura, Fife resident, complimented the City on all of the upcoming projects.

**COUNCILMEMBER COMMENTS**

Mayor Roscoe recommended Anika Johnson, volunteer at the Fife Museum and commented on a sign pole in the Fountain Park with old publications.


Councilmember Hulcey reported on working in the kitchen at the upcoming Lions Club dinner at Fife High School. He also inquired on receiving a current transportation plan from the Tribe.

**ADJOURNMENT**

With no objection, Mayor Roscoe adjourned the meeting at 8:55 p.m.



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Kim Roscoe, Mayor

  
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Angela Woods, CMC, City Clerk